



Procedures for Internal PhD Applications

This is to provide direction to those currently in the LLM program:

- (a) seeking to apply to the PhD program **after completing** their LLM.
- or
- (b) seeking to apply to the PhD program **without completing** their LLM, after completing four terms of the LLM.

PhD Application Deadlines

Students planning to apply to the PhD, with or without completing their LLM first, must submit a PhD application by January 31st (the domestic program deadline) for September 1st entry; there is no January or May entry.

If you are seeking to take up the PhD after completing your LLM:

Please note: All LLM submission requirements must be met by August 31st.

1. Complete the Graduate Admissions and Records online application form and pay the application fee.
<https://applybc.ca/apply?execution=e2s1>
2. Submit the following documentation to the Graduate Assistant:
 - a. A draft PhD proposal of not more than five double-spaced pages.
 - b. Letters from both of your LLM supervisors speaking about the quality of your work to date in the LLM program, whether they feel you could successfully study at the PhD level, and supporting your application for transfer into that program. Letters should be provided in sealed, signed envelopes.
 - c. A writing sample which could include work done on or in preparation for your LLM thesis or other deliberative writing.
3. The Graduate Assistant will print out a record of your coursework grades to date and circulate your file among the Application Committee members along with all other September entry applicants.

Note:

- Any additional coursework required for your PhD program is at the discretion of the Graduate Program Director. You would not need to re-take LAW501 and 502.
- A maximum of three terms of tuition fees paid towards your LLM program will be automatically transferred to your PhD program (towards the seven and a half fee installations required for lower re-registration tuition).

- Time spent in your LLM program will not be transferred to your PhD program (towards minimum time required in the program).

If you are seeking to take up the PhD without completing your LLM:

1. Submit the following documentation to the Graduate Assistant:
 - a) The completed first section of an Application for Re-registration form (<http://web.uvic.ca/gradstudies/pdf-GARO/reregapp.pdf>). There is no fee to re-register.
 - b) A draft PhD proposal of not more than five double-spaced pages.
 - c) Letters from both of your LLM supervisors speaking about the quality of your work to date in the LLM program, whether they feel you could successfully study at the PhD level, and supporting your application for transfer into that program. Letters should be provided in sealed, signed envelopes.
 - d) A writing sample which could include work done on or in preparation for your LLM thesis or other deliberative writing.
2. The Graduate Assistant will print out a record of your coursework grades to date and circulate your file among the Application Committee members along with all other September entry applicants.

Note:

- A maximum of three terms of tuition fees paid towards your LLM program will be automatically transferred to your PhD program (towards the seven and a half fee installations required for lower re-registration tuition).
- Time spent in your LLM program will be transferred to your PhD program (towards minimum time required in the program).